

Lansdowne Public Library Meeting Minutes September 15, 2026

Attendance

Sarah Berkowitz, Marie Campuzano, Daniella Fadjoh John Green, Tanisha Jones, Mark Lewis, Bill Paterson, and Jobi Zink were in attendance. Julian Shendleman attended via Zoom.

Marie called the meeting to order at 7:01 P.M.

Minutes

The minutes from the July meeting were presented. A spelling error was corrected and a motion was made to approve the minutes by Mark. Sarah seconded the motion.

Treasurers report

Daniella provided the financial report. As there was no meeting held in August, the Board reviewed the July bills.

The account balances for July 31st were as follows:

\$40,807.58 Checking Account
\$12,134.64 Money Market
\$155,064.09 PA Invest
\$100,934.21 Vanguard

\$309,306.46 Total assets.

Daniella provided a Financial Summary for the year to date:

Total Income: \$620,237 (59.94% of anticipated annual income)

Total Expenses: \$587,589

Net: \$32,737

Collection Spending: \$31,817 (5.41% of expenses)

July expenses included books, museum passes, summer reading materials/t-shirts, Vox books, and \$4,700 for annual magazine subscriptions.

Mark noted Friends fundraising is ahead of budget. Bill clarified the library received their full annual allocation.

Marie asked Bill to review the 2028 budget next month.

Jobi made the motion to accept the treasurer's report. Sarah seconded the motion. The motion carried.

DCLS Meeting -

The August DCLS meeting was canceled due to weather. The next meeting will be on October 15, 2026 at 6:30 via Zoom. Mark will attend.

Friends -

The Friends will hold their Book & Bake sale on September 26 & 27. In addition to books and baked goods, there will be an Adopt-a-Stuffie activity for children. The board is encouraged to spread the word of the sale, assist in preparing the books, and volunteer at the event.

Tanisha asked how many book sales the friends hold each year. There are usually one spring and one fall sale, but also that books are always available for sale in the Bany Room throughout the year. Jobi suggested adding a deadline for donating books on the posters for the next sale. Marie said that books should be brought in this week so they could be sorted.

Friends are holding a Quizzo night on Friday October 2 as another fundraiser. Tickets are available online. Three of six tables have been sold. Marie encouraged the board to attend and to promote the event through their personal networks.

Friends are working with library staff on the Halloween Haunted House event to be held on Friday, October 23. There will be free activities outside, and a bakesale. The Haunted House has a small fee.

There is a dedication ceremony for a new Little Free Library at Veterans Landing tomorrow at 5 P.M. Neither Marie nor Andrea can attend. Jobi will attend.

Andrea will come to the October meeting to provide an update on the new database.

The next Friends meeting will be on October 5, at 7:00 in the Bany Room.

Governance

The board review of the Programs Plan is based on Bill's goals and the next steps in the strategic plan. The team has been working on the plan over the year. They met recently to identify holes, develop success metrics and retirement criteria for programs. Programs often relate to a holiday or celebrate a particular demographic group.

As part of the strategic plan is to increase the community input, Bill would like all the public to weigh in on the Program Plan at the next board meeting. The board agreed to invite the public to discuss the draft of the Program Plan at the October meeting in the newsletter. Bill will also have a slide added to the library website about the meeting. The Board agreed to staff the library table at the October 17 Farmer's Market to promote the meeting, as well as the Haunted House. Board should also anticipate questions about the new building, strategic plan, the Friends of the Library, as well as library programs.

The focus of each upcoming board meeting will be added to the public agenda for discussion.

Board goals, roles and action items in connection with the strategic plan & board development

Prior to the meeting Marie sent the library board succession plan, trustee job description, board ethics, trustee contract, trustee self evaluation, and the library goals update (December 2023) for review. Marie wants to define board roles and committees. In the past, individual board members took the lead on fundraising, advocacy, and marketing. Some of these board goals were incorporated into the strategic plan.

The board agreed that the Governance Committee would meet prior to the October meeting to discuss the roles and committee ideas and determine when the board will do self-evaluations.

Ad-Hoc Building Committee

The committee recently met and agreed to go back to re-look at the plans to determine what is missing. There is consensus that a space study should be conducted to confirm if a second floor will be necessary. Bill and Marie will be looking at companies to do the space study which will be paid from the library budget.

Director report

Bill reported that the staff would like to buy a mid-range Singer model sewing machine for use by on-site patrons. The board asked for more information about staff supervision, age requirements, waivers, storage, and whether Utility Space had sewing machines for public use before a decision is made.

Council report

Park Day will be held on September 26 across the parks in town. This is the same day at the Book Sale; however, Park Day extends across the day. The borough is bringing a pumpkin patch to the Farmers Market on October 31. November 14 the borough is recognizing Ruby Bridges Day. Tuesday November 17 will be Walk to School Day with a presentation at Veterans Landing and a walk to Ardmore School.

Public comment

There was no public in attendance.

Next Board meeting

The next Library Board meeting will be on Tuesday October 20, 2026 at 7:00 [P.M.](#) in the Bany Room

The meeting was adjourned at 8:26 P.M.

JZ

10/10/2026

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