Lansdowne Public Library Meeting Minutes
June 17, 2025

Attendance: Sarah Berkowitz, Marie Campuzano, Mark Lewis, Ellen Lustgarten, Bill Paterson, Regina Powers, Kate Schleigh, Julian Shendelman, and Jobi Zink were in attendance. Will Griffin, Borough liaison, did not attend.

The meeting was called to order at 7:02 P.M.

Kate Schleigh was thanked for her 8+ years of service on the library board.

The borough council voted on May 14 to approve the board selection of two new members. Sarah Berkowitz and Julian Shendelman were welcomed to the library board.

Minutes April
There was no meeting held in May, (PA Primaries Election Day). Ellen made a motion, seconded by Julian to approve the minutes from the April meeting. There were no objections and the minutes were approved

Treasurer's report
Ellen provided the Treasurer's report for May. The account balances for May 31 were as follows:

$ 46,998.76	Checking Account
$ 12,060.47	Money Market
$147,561.98	PA Invest
$81,080.27	Vanguard
$288,001	Total assets.

Bills for April totaled $8,412.24 of which $5,797 was for the collection (70%). Bills in May totaled $7,489 with $5,193 towards collections, including 11 new Kindles and the owl. Again, 70% went toward the collection. The State requires that 12% of the total library budget be spent on the collection.

The May YTD Budget vs Actual report:
Thus far we have $1,200 in donations with $1,700 budgeted for the year. A portion of these donations will need to be refunded to the Friends of the Library, as there was some confusion on the intended recipient of the online donations. The new notary services have brought in $220, with $500 budgeted.

Total Revenue:	$412,523 (including $340,000 from the borough
Total Expenses:	$370,964
Net:	$41,560
Collections:	6.7%

Jobi made a motion to accept the Treasurer's report. Regina seconded the motion. There were no objections and motion carried.

DCLS Meeting
The next DCLS meeting is Thursday June 26, 2025 at 6:30. Marie will attend via Zoom. We will need someone to volunteer to attend the August 21, 2025 meeting at 6:30 via Zoom.

Friends of the Library
The next Friends of the Library meeting will be on Tuesday July 8, 2025 7:00 Bany room

Current Business -
The board agreed that the August meeting of the Library Board meeting would be canceled as this is regularly a time when people are on summer vacation.

2025 Board Goals and Strategic plan
Mark announced that the community survey about the librarýs strategic plan is live on line. 25 responses have been received so far. The goal is to have the new SP ready for implementation by the end of the year. The SP should not be dependent on any feature(s) of the new build, but will be future-looking. The board discussed ways to promote the survey to increase response rate through the end of July, including a link to the survey in all forthcoming library and borough newsletters and having a paper survey at the front desk and asking staff to encourage patrons to complete it. Additional community input will be gathered through in-person focus group(s) in September or October. Requiring advanced registration for the focus group will enable the group to communicate goals and to set expectations for the meeting.

Sarah, Julian, and Jobi agreed to assist Mark with additional work on the strategic plan.

Director report
Bill gave a summary of events and activities. The Friends of the Library spring raffle basket brought in $195. The History of the Nile Swim Club event had 27 attendees, which was short of expectations; however the event was competing with Pride and No Kings Rally. Eagle Eye is providing free eye exams and glasses tomorrow. The library is partnering with Friendship Circle Senior Center to develop a Memory Cafe. They will also present an Aging at Home event in August.. Summer Reading Kickoff event with Robin Hood Productions is on June 20.

The library is feeling the impact of tariffs and has been slow to receive book orders.

Council Report
There was no council report given as Will was not present.

Ad Hoc Building Committee
No meetings have been scheduled for the Ad Hoc Building Committee. The design was approved at the May 14 Borough meeting, giving the library permission to seek funding for the new building. Will is

looking into the boundaries and parameters for the library and the borough for the funding opportunities to avoid conflict of interest and/or overlapping asks.

Other Topics
Mark asked whether the dismantling of IMLS (Institute for Museum & Library Services) has impacted our library. Bill said that our funding is not currently in jeopardy, but there may be pressure later from the Interim Director.

Jobi congratulated the library on an outstanding table at the Pride Festival. The table included make your Pride buttons and books featuring LGBTQIA+ authors and content.

Next Board meeting
The next meeting will be on Tuesday, July 15 at 7:30 in the Bany room. There will be no meeting in August.

JZ
7/2/2025