

Lansdowne Public Library Meeting Minutes
November 17, 2025

Attendance: Sarah Berkowitz, Marie Campuzano, Mark Lewis, Ellen Lustgarten, Bill Paterson, and Julian Schendelman were in attendance. Regina Powell, Jobi Zink and Will Griffin, Borough liaison, did not attend.

The meeting was called to order at 7:05 P.M.

Minutes: There were three corrections to the October minutes:

- o The date of the meeting was corrected from November 21st to October 21st.
- o Julian's last name was misspelled and corrected to Shendelman.
- o Regina's last name was misspelled and corrected to Powell.

Ellen made the motion to accept the minutes with corrections and was seconded by Julian. There were no objections and the minutes were approved.

Treasurer's report: Ellen provided the Treasurer's report for October.

The account balances for October 31 were as follows:

\$ 26,326.57 Checking Account

\$ 12,087.75 Money Market

\$ 50,208.51 PA Invest

\$ 92,707 Vanguard

\$281,695.67 Total assets.

August bills totaled \$6,502.42, of which \$3,758.66 (58%) was for collection expenses.

October YTD Budget vs. Actual Report: There were no noteworthy differences between the budget and actual report. Total revenues were \$805,963 and expenses were \$787,702 with, leaving a net of \$18,260. Collection expenses were 6.8% of total expenses. Ellen noted it is unlikely we will end with a net of \$18,000 now that staff have found alternatives to Baker and Taylor and will increase spending on books.

Ellen provided the proposed 2026 budget that she and Bill had developed for Board approval. The proposed budget includes a \$2,995 deficit. Because it appears that 2025 finances will end with a surplus and not the \$3,710 deficit originally budgeted, it was recommended \$1,000 of the budget for e-books next year be spent in advance this year, thus reducing the proposed \$2,995 deficit to \$1,995.

Mark motioned to accept the Treasurer's reports and 2026 budget as amended. Sarah seconded the motion. There were no objections and the motion was carried.

DCLS Meetings

Mark and Sarah will be attending the Trustees meeting on November 18th.

Ellen will attend the DCLS meeting on December 18th.

Halloween Haunted House event was very successful. There were 77 attendees and \$800 was raised.

Strategic Plan: Mark began the discussion of the community meeting reporting on the feedback received about the library's collection. Julian reported on the **many** ideas participants had about additional resources they would like to see made available. These included both additional resources made available to borrow as well as skills and services that could be accessed. Marie reported on how patrons receive information about the Library's programs and services. Marie also suggested that the new building project be included in the strategic plan.

Jobi has not yet submitted her notes. Julian will distribute the notes from the other stations to the rest of the Board.

Follow up:

Ellen will reach out to Tiara of the Lansdowne Business and Professional Association to talk about how members of the LBPA may be able to assist in providing some of the resources/services requested by community member

Mark will contact the Assistant Principal of Ardmore Avenue School to see if the school has suggestions to add to the survey and community meeting.

Director's Report: Julian commented on how informative the Director's report is and how it helps Board members get the full overview of the Library's activities. Bill shared highlights from his report including the addition of a new circulation staff member and reiterated the success of the Halloween event.

Governance: In light of Regina's resignation from the Board, the Governance Committee will meet to discuss the process for filling her seat. Mark will reach out to Jobi with the potential dates agreed to by the rest of the Committee.

The next Board meeting will be held on Tuesday, December 16th at 7:00.

The meeting adjourned at 8:25 p.m.