

Lansdowne Library Board of Trustees

Minutes from October 17, 2023 meeting

Meeting was called to order at 7:06 by Marie.

Attendance: Marie Campuzano, Kymberly Hernandez, Council President Ben Hover, Andrea Kenyon, Bill Paterson, Regina Powell, Jobi Zink in person. Will Griffin and Kate Schleigh via Zoom
Absent: Ellen Lustgarten

Interviews

The Board, Council President, and Library Director conducted two interviews for new board members, asking each about their interest in and skills they would bring to serving on the library board; their thoughts on the new library vision; and how to bring diversity to the library (general) and board (specific).

They first met with Mark Lewis, a school researcher with the William Penn district. Mark moved to Lansdowne in Summer 2020. The second interview was with Wendy Chmielewski who has lived in Lansdowne for 20 years and recently retired as the Director of Special Collections at Swarthmore College. The Board, Council President and Library Director discussed the candidates and felt that Mark was the better candidate to fill the current vacancy.

Council President Hover left the meeting at 8:12 and the Board began their regular business session.

Minutes

The minutes to the September meeting were approved, with the provosio that Kymberly Hernandez be included in the attendance list.

Kimberly made the motion to approve the minutes. The motion was seconded by Regina. There were no objections and the motion was approved.

New Business

2024 marks the 125th anniversary of the founding of the Lansdowne Public Library. This is a great opportunity to start the capital campaign for the new building. This is also an ideal time to begin the Institutional Archives for the organization. Jobi will write a job description for a graduate intern to work on the IA, and send it to Bill for review.

Treasurer's Report & Bills

Ellen was not present at the meeting but Bill provided the financial report.

Financials through September 30, 2023

\$636,025 total revenue

\$612,336 total expenses

\$23,689 NET

7.8% was spent on the collections (12% is the goal for year). Bill noted that at meeting with consultants, the county wanted to change the % spent on the collections to a per capita dollar amount.

\$40,472.17 Checking account

\$11,970.11 Money Market

\$154,990.97 PA Invest

\$67,153 Vanguard

\$274,952.56 total assets as of September 30, 2023

\$4,501.21 Bills Paid including approximately:

\$1,900 Books

\$800 Audit

\$130 Supplies

\$300 CDs

\$65 Ink

\$50 Sign Holder

\$250 Tech Soup Renewal (for NPO)

Bill reported that Ellen submitted the financial report to the boro.

Jobi made the motion to approve the financial report. Kymberly seconded the motion. There were no objections and the motion passed unanimously.

DCLS

There is a mandatory Trustee Training with DCLS on Tuesday, November 14 at 7pm via zoom. Jobi and Kymberly will be attending. Marie emphasized the importance of attending this training.

Kate will be attending the regular DCLS meeting on Thursday October 19.

We will need someone to attend the DCLS meeting on Thursday December 21 at 6:30

Friends

The next Friends of the Lansdowne Library meeting will be on November 1 at 7 p.m. in the Bany Room.

Andrea is working on a Friends Membership Letter with unnamed levels of \$20, \$50, \$100, \$250 and other. All members receive library e-newsletters and friends updates, informing them of programs as well as fund raising. Upper level members receive early notification of events and book bags. Benefactors of \$250 or more are identified on the website. Next year a corporate membership level will be added.

Andrea asked all board members to provide additional names for the membership list. There has been good success in having people renew by mail, but QR codes will be added to the membership letter so people can join just by scanning.

Friends made over \$1,600 in the book and bake sale held on September 30. They will be doing a holiday sale as well, offering nice coffee table books for half off the Amazon list price and raffling an afghan and hot cocoa.

Next Meeting

The next meeting will be on Tuesday, November 14. Andrea will not be in attendance.

The meeting was adjourned at 8:48 p.m.

JZ/11-7-23