

Lansdowne Public Library  
November 19, 2024 Meeting Minutes

**Attendance:**

Marie Campuzano, Ellen Lustgarten, Bill Patterson, Kymberly Hernandez, Jobi Zink were in attendance, as was Andrea Kenyon, Chair of the Friends. Will Griffen and Regina Powell attended via Zoom. Kate Schleigh and Mark Lewis were attending an Easy Advocacy Trustee training and were not present at the meeting. Two members of the public were also present.

**DAR Presentation**

In recognition of the 125th anniversary of the library, Beth Anne Kates, Acting Regent of the Lansdowne chapter of the Daughters of the American Revolution and other representatives from the chapter presented 25 books related to the American Revolution period to the library collection. This gift was made possible by a \$500 grant.

The meeting was called to order at 7:17 P.M. by Marie.

**Minutes**

One correction was made to the October minutes: Andrea Kenyon was awarded the Betty Marlino Service Award. The minutes, with this change, were motioned for approval by Ellen. Kymberly seconded the motion. The motion was approved.

**Treasurers Report and Bills**

\$82,302	Vanguard (up 6%)
\$15,128	Checking Account
\$12,030	Money Market
\$153,715	PA Invest
\$12,143	Expenses paid
\$9,201	Collections and magazine subscriptions (76%)
\$746,800	Total revenue
\$745,469	Expenses ( just under 9% collections)
\$13,066	Net

The borough provided \$51,000 for HVAC maintenance. We did anticipate a nearly \$4,000 deficit when the budget was drafted.

Kymberlhy made a motion to accept the treasurer's report. Jobi seconded the motion. There were no objections and the motion carried.

**2025 Budget**

The draft budget submitted by the library as part of the borough budget for 2025 was approved. There is a 10 day period for the public to comment. After comments are considered, the budget will be voted on at the next borough meeting.

## **DSCL**

Marie will attend the DCSL meeting on December 19.

## **125th Gala Recap**

\$5,999.26. Total expenses There are no outstanding receipts.

\$17,684 Tickets, sponsorships, and advertising

\$11,684,74 Raised

Thanks to Marie for all of her work in making the gala possible. Thanks to Ellen for her work with the ads and programs. Thanks to Bill, Laura, Alex, Brad, and all of the library staff for thier work before and during the event.

Thoughts/suggestions for future events

- More trash cans
- More people to bus/clean
- We waited too long to serve cut cake
  - Couldn't really keep people from taking dessert as they were waiting to get dinner
  - Cut the cake in front of everyone, then serve immediately
- Was the music a "performance"?
  - Was it worth the price
  - No space for dancing
    - Hardly enough room for tables, definitely not enough room for dance floor
  - Sound system was not great
    - DJ sound system was fine
- Table decorations were cost-efficient, on-brand, delightful; flowers from Bonnie's were great
- May have been too many auction items
  - All items had bids, people who won were happy
  - Did not raise as much as hoped for
- Raffle baskets doing well
  - Should launch baskets earlier at the library, rather than extend later
  - Winners should be announced at gala

## **Staff Holiday Party**

The board will sponsor a small holiday party for staff. Board will pay for the food ordered by staff. Board will also provide a small monetary gift as a thank you for the staff. These expenses are outside of the budget.

## **Friends Report**

The next Friends Meeting will be on January 7 at 7 p.m. in the Bany Room.  
Looking for a date for the Book Sale/Bake Sale this spring including Saturday, May 3. The Arts on the Avenue event is on Sunday, May 4. The practicality of using the parking lot as the venue was discussed, but no decision was made.

### **December Meeting**

The board discussed canceling the December meeting. Ellen made the motion to cancel this meeting. Kymerly seconded the motion. There were no objections and the motion carried.

### **Director's Report**

Bill reported that leaves were picked up today, but this did not include the leaves in front of the old building (47 Lansdowne Ave.) 47 Lansdowne Ave building smells of oil. The old oil tank was drained and removed. The smell is not the tank.

Jeff's full time status will begin in January. Jeff will increase his work in processing and programming.

### **Borough Liaison Report**

Will reported that the borough is waiting to hear the timeline for the schematics. The next ad hoc building meeting may be in January. Once they have plans they will investigate grant options with Senator Kearney's office. They will look into foundations, county, and government grants.

### **Public Comments**

There were no questions or comments from the public.

### **Next Meeting**

There will be no meeting in December. The next meeting will be on January 21, at 7 P.M. in the Bany Room and the emphasis will be on board goals and strategic planning.

Ellen made the motion to end the meeting. Regina seconded the motion. The meeting adjourned at 8:13 P.M.

12/16/24 JZ

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