

Lansdowne Public Library
October 15, 2024 Meeting Minutes

Attendance:

Marie Campuzano, Ellen Lustgarten, Bill Patterson, Regina Powell, Jobi Zink were in attendance. Kate Schleigh attended via Zoom. Will Griffin, Kymberly Hernandez, and Mark Lewis were not present.

The meeting was called to order at 7:03 P.M. by Marie.

Minutes

Two corrections were made to the minutes from the September meeting: the cost of the plans is \$25,000; and the allocation of county funds was clarified. The minutes, with these two changes, were motioned for approval by Ellen. Regina seconded the motion. The motion was approved.

Treasurers Report and Bills

\$83,302	Vanguard (up 6%)
\$25,847	Checking Account
\$12,030	Money Market
\$153,072	PA Invest
\$7,825	Expenses paid
\$6,141	Collections and magazine subscriptions (78%)
\$676,081	Total revenue
\$658,203	Expenses (7% collections)
\$17,878	Net

There is a small surplus in our budget vs. actual. Our county aid dropped a little but our state aid came in higher.

Jobi made a motion to accept the treasurer's report. Regina seconded the motion. There were no objections and the motion carried.

2025 Budget

The library submitted the budget to the borough for building and staff expenses. The 2025 budget included recommended salary increase for the Executive Director; moving Jeff from part-time status to full time; and increasing the starting hourly rate to \$15/hour from \$14/hour (6%). The budget also asked for the same 6% salary increase for existing part time staff.

The budget will be discussed at the council meeting tomorrow before it is advertised to the public for 10 days. It will be voted on at the second meeting in November.

DSCSL

Regina will attend the DCSL meeting this Thursday via Zoom.

Easy Advocacy Training

Marie sent an announcement for the next Easy Advocacy Trustee training scheduled for November 19 via Zoom. Two members must attend this training which is at the same time as our board meeting. Kate and Mark will attend the training session.

125th Gala

Set up for the gala will begin at 9 AM on Friday and will include tables, tablecloths, centerpieces, flowers, and place settings (minus plates). Flowers arrive at 11. There are flowers for centerpieces as well as to adorn the stage.

Board should plan to arrive at the event by 5 P.M.

Reserved tables will be identified. Bill and/or library staff greeter will direct guests to their reserved tables or to any unreserved table.

Food service will be buffet with two servers to assist. Wendy is making 150 individual desserts to go with the sheet cake that serves 75.

Food will arrive at 4:30; beer will arrive at 5. We will provide ice. Library staff will be at the table with non-alcoholic beverages (free). Board will also need to work the auction table.

Laura is putting together a video to be shown. Citations from political officials will be dropped off on Saturday and will be presented by Kate and Gina Curry. Marie will present Andrea with the Betty Marlino award.

Clean up must occur on Saturday evening. Bring a change of clothes if necessary.

Director's Report

Ticket sales for the sold out gala are \$9,525. There was \$2,050 for ads; \$3,925 for sponsorships; and \$722 in cash donations. The expenses are about \$6,000 so we should net \$10,000 which was our goal.

The next ad hoc building meeting has not been scheduled, but will likely be soon.

The meeting was adjourned at 7:55 P.M.

Next Meeting

The next meeting will be on November 19 at 7 P.M. in the Bany Room and the emphasis will be a recap of the Gala.

11/13/24 JZ

Rev. 11/21/24

