

Lansdowne Public Library
September 17, 2024 Meeting Minutes

Attendance:

Marie Campuzano, Ellen Lustgarten, Bill Patterson, Regina Powell, Jobi Zink were in attendance. Kymberly Hernandez, Mark Lewis, and Kate Schleigh attended via Zoom. Will Griffin attended the majority of the meeting via Zoom, but presented his report in person.

The meeting was called to order at 7:03 P.M. by Marie.

Minutes

Jobi thanked Kyberly for taking the minutes at the August meeting. No corrections were necessary. Ellen made the motion to accept the minutes. Jobi seconded the motion. There were no objections and the motion carried.

Treasurers Report and Bills

\$25,001	Checking Account
\$12,014	Money Market
\$152,363	PA Invest
\$10,300	Expenses paid
\$6,000	Collections and magazine subscriptions (66%)
\$586,713	Total revenue
\$562,065	Expenses (6.7% collections)
\$24,648	Net

6.37% spent on collections. The goal is still to reach 12%

We received a few hundred less in county aid than budgeted (6,600), but will receive a portion of Glenolden's county aid. We received a \$1,000 grant from allied youth council, a non-profit Lansdowne-based organization focused on teens and youth, thanks to Brad. Next year we will ask the Allied Youth to sponsor a portion of the Museum passes program.

Sales tax from the final quarter of 2023 did not get paid until 2024.

Jobi made a motion to accept the treasures report. Kymberly seconded the motion. There were no objections and the motion carried.

2025 Budget

There are a few minor changes regarding borough funding, The borough pays the benefits for staff and it seems that most staff are on family health plans.

Proposed budget:

\$920,970	Revenue
\$924,982	Expense

\$3,200 Deficit
8.2% for the collection

Mark made the motion to approved the proposed budget and for Ellen and Bill to take the budget to the borough, Regina seconded the motion and the motion carried.

DSCSL

The next meeting of the DCSL is October 17 at 6:30 P.M. with a Zoom option. Regina will attend the meeting and Marie will send her the meeting link in advance.

125th Gala

One month out from the gala and 75 tickets are sold. Board members were encouraged to promote the gala on social media and personal networks, and to follow up with individuals who have indicated verbal interest.

Ticket sales are at \$4,650 and close to covering our expenses. Ads and sponsorships are at \$2,975 and \$1,575 with an additional \$395 in general donations reaching \$4,945 total. Regina may have an additional sponsorship coming in.

Table centerpieces will include vases, hardback books with framed signs to indicate a genre. Decorations will include fairy lights, green and yellow streamers, star shaped lanterns. Food will be set up in the library room at the front of the 20th Century Club while hte main room gets set for dinner, dancing, and the bar. Conshohocken Brewing will provide 4 varieties of beer (Hazy IPA, Lager, English Ale, and Seasonal) for \$7; red and white varieties of Chadds Ford wine for \$9, rose for \$11, and chardonnay for \$13. There is no charge for water and soda.

Gala expenses include: \$3,200 food; \$1,000 Band; \$250 DJ; \$100 Bartender. Marie will be purchasing the soda, water, ice, plates and napkins.

Silent auction items are already being delivered to the library and donation baskets for raffle need to be received at the library by October 5. Descriptions of each item will need to be written up. The board discussed whether the baskets should be displayed in the library for a month with options for the public to purchase tickets or whether the baskets would be exclusive to the gala.

Gala set up will begin on Friday October 18 at 9 AM with tables, tablecloths, and centerpieces. Board members should arrive at the gala at 5 PM, an hour before the event start.

To staff the event we need 2 people to welcome/guest check at the entrance, 2 to handle raffle tickets, at least 1 person at the auction tables, and 1 at coat check/bathroom.

Borough Report

There will be a motion to have the design firm provide schematics up to \$25,000 at the borough meeting tomorrow (September 18). The ad hoc building committee has allowed staff to dictate

the layout (Option 4) with changes discussed. The ad hoc committee will then meet to discuss public feedback. Bill and Marie worked on context for the design options for public messaging with a response form.

Director's Report

Bill sent his directors report via email. Everyone should read it.

The meeting was adjourned at 8:20 P.M.

10/13/24 JZ

Rev. 10/30/24