

**Lansdowne Library Board of Trustees
Minutes from the August 20, 2024 meeting**

Attendance:

Marie Campuzano, Mark Lewis, Ellen Lustgarten, Bill Patterson, Regina Powell, and Kymberly Hernandez were in attendance. Jobi Zink, Kate Schleigh, Will Griffin (Borough Liaison) and Andrea Kenyon (Friends) were absent.

The meeting was called to order at 7:00 P.M. by Marie. Minutes were taken by Kymberly Hernandez in the absence of Board Secretary.

Minutes

Clarification on July 2024 minutes: top level of sponsorship will receive 2 tickets as part of sponsorship package. No edits to minutes.

Motion to accept minutes by Ellen L, seconded by Regina P. Approved by all present.

Treasurers Report and Bills

\$31,244	Checking Account
\$12,015	Money Market
\$151,687	PA Invest
\$195,246	Total

\$7953.99	bills paid
\$4403.60	Collections and magazine subscriptions (55%)

\$480,873	Total revenue
\$457,985	Expenses
\$22,888	Net

Highlighted Budget versus Actual

Grants (R): \$500 vs \$1100 actual

Fees (R) \$1,000 vs \$905 actual

Notary (R) \$500 vs \$0 actual

Budget Prep 2025

- Collection will remain stable
- Anticipatory Gifts of \$3000 (friends) and \$1000 (Allied Youth Council) for museum passes and global collection
- Will combined supplies category into collection versus non-collection (minimizing number of categories for supplies) 2025 is full versus partial audit year, difference in cost of audit (approximately \$6400)
- \$4400 deficit projected for 2024
- 9% dedicated to collections (12% is target). Closest in the County.

- Requesting salary increases for Library Director to bring consistent with other department heads e.g. head of Public Safety, Parks and Recs, Code Enforcement

Report from DCLS

- September is national Library Card Sign Up month
- Printing costs go up 5 cents (15 to 20 (BW) and 25 to 30 (color)).
- Next meeting October 17, still remote. Please let Marie know if you can cover.

125th Anniversary

Need to increase ticket sales, sponsorships, and ads

- Board members
- Council members
- Farmers market 8/31 (Kymberly)
- Borough meetings announcement (Regina)
- Reach out to elected officials (Kate)

Will discuss silent auction, logistics and sponsorships at September meeting.

Library Expansion update.

Next Ad hoc meeting is Wednesday, August 21 (tomorrow)

Consensus on board, staff and borough ad hoc committee around option 4. May be tradeoffs re 2nd floor. Questions around visibility children's library and natural light through windows.

Director Update (see report)

Next Meeting

The next meeting will be September 17 at 7 PM in the Bany Room of the Library.

Regina motion to conclude the meeting. Ellen seconded the motion. The meeting was adjourned at 8:50 P.M.

KH 9/16/24