

## Lansdowne Library Board of Trustees

Minutes from May 21, 2024 meeting

Meeting was called to order at 7:00 by Marie.

**Attendance:** Marie Campuzano, Kymberly Hernandez, Mark Lewis, Bill Paterson, Regina Powell, Jobi Zink were in attendance. Will Griffin and Kate Schleigh attended via Zoom. Ellen Lustgarten and Andrea Kenyon was absent. One public observer attended the meeting in person.

**Minutes:** Jobi made one correction to the minutes with one correction. Kymberly made the motion to accept the minutes with the change. Kate seconded the motion. There were no objections and the motion was carried.

### Treasurer's Report & Bills

Bill presented the Treasurer's report in Ellen's absence.

Financials through April 30, 2024:

\$4,372 spent in April

\$3,147 for collections (72%)

\$51,564      Checking account

\$12,014      Money Market

\$149,714     PA Invest

\$76,017      Vanguard

\$289,677     total assets

\$288,551     total income

Kymberly made the motion to approve the financial report. Jobi seconded the motion. There were no objections and the motion passed unanimously.

### Recent & Upcoming Events

Congresswoman Mary Gay Scanlon held a conversation about banned books and politics with author Laurie Halsie Anderson on Monday, May 20 in Wayne, PA. Bill, Regina, and Jobi attended the event.

Kate attended the Delaware County Library System meeting in April. She reported that most of the meeting was dedicated to discussing the county survey. It is still possible to attend these meetings via Zoom. Mark will attend the next DCLS meeting on June 20.

The Friends of the Lansdowne Public Library will not have a meeting in June.

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There is a public meeting at 7 PM open to all, at Boro Hall on June 6.

June 22 is the kickoff for the **Summer Reading Program**. It will be held at Sycamore Park and there will be water ice from Rosati's. Someone will need to pick up (and store) the water ice on Friday evening.

The **125th Anniversary Gala** is scheduled for October 19. Tote bags with the 125th logo have been ordered and will be available for \$20. The regular (non-anniversary) totes are on sale for \$10 at the front of the library. They will also be sold at the Farmers Market on community days

### **Library Building Ad Hoc Committee**

Will, Carol and Jane from council will serve on the Ad Hoc Committee for the Library Building. Marie, Kymberly, and Bill had been the library's representatives on this ad hoc committee during the previous council administration. The board agreed that Marie, Kymberly, and Bill should continue.

### **Library Gala**

The 2020 Club can hold 145 people. We hope to have 100 people attend the gala and need to determine the ticket price. The board discussed several menu options, but also mentioned that renting silverware, tablecloths, hot beverage service would be an additional cost. The board discussed whether it made sense to purchase tablecloths and coffee urns for the library to use in the future.

The board also discussed whether the gala needed to be a fundraising event as well as a party; and whether a sit down dinner was necessary or if the event could be changed to a cocktail party. A sit-down dinner felt like a larger, more momentous occasion even with a cash bar. There was concern that people might be upset if they were asked to pay for cocktails at a cocktail party. Marie will check the cost if Conshohocken will provide non alcoholic beverages and water.

The board discussed sponsorship packages at \$500, \$250 and \$100 levels with regular tickets at \$75, though it was not yet determined what the benefits of those sponsorship levels would be. Kymberly will work on a package proposal for the gala.

There was agreement that there are not enough businesses in town to do a live auction and sponsorship

The board agreed to make decisions about the gala at the June meeting after they could review sponsorship packages and more complete data about prices.

### **Director's Report**

Bill reported that the library will officially celebrate its 125th anniversary on June 3.

Jeff has passed his notary test and the library will begin to provide notary services shortly. Laura is returning to full-time reference work. Library Foundation of Delaware County has an application for \$1,500 grant proposals which might be applied towards 3D printer or a wildlife handling program.

The library received an inquiry about making donation specifically for the construction project. The board agreed that donations intended for construction should be graciously deferred until there is an official capital campaign.

The children's department has an active calendar of summer programming.

The library acquired three chair from Fran Wayne's estate sale for the senior corner. The library is also looking for a table for this area.

### **Borough Liaison Report**

All dates for library events related to the 125th anniversary have been approved by the boro. The alcohol permit for the gala has been approved.

The Library Facility Ad Hoc Committee will meet on June 6. Kymberly will send her presentation to be shared at this meeting.

### **Questions from the Public**

Barton, the observer who attended the meeting, noted that many of the programs offered by the library were special interest rather than more general public interest. He expressed an interest in seeing more adult services and programs geared toward mental health as well as general interest.

### **Next Meeting**

The next meeting is 7 P.M. on June 18

Kate made the motion to end the meeting. The motion was seconded by Kymberly. The meeting ended at 8:28 P.M.

JZ 6/13/24