

## Lansdowne Library Board of Trustees

Minutes from April 18, 2023 meeting

The meeting was called to order at 7:04 PM by Marie C.

### **Attendance:**

Marie C., Kymberly H., Andrea K., Ellen L., Bill P., Regina P., Jobi Z.

Will and Kate attended via Zoom.

### **Minutes:**

Three corrections (Will's absence; new event date; clarification of Kelly's Trophy's) were made to the March minutes. Andrea made a motion to accept the February meeting minutes with the aforementioned corrections. Ellen 2nd. Motion passed.

### ***Treasurer's Report:***

*Bills paid*      \$ 1,xxx.xx (March)

15% for the collection.

\$56,715.70      Checking account

\$10,948.23      Money Market

\$151,181.77      PA Invest

\$64,228.11      Vanguard

\$280,028.75      total as of March 31, 2023

During the Q1 the library received \$1,500 from PA Invent. The annual budget is \$3,500 so we are in good shape. Total revenue was \$243,541 and total expenses were \$201,981. Less than 6% was spent on the collections. We can remove large one-time expenses such as new doors that the borough purchased as part of building maintenance, which will bring us closer to 10% on collections.

Kymberly made the motion to approve the financial report. Andrea seconded the motion. Motion passed.

## **Honoring Neil and Don**

Event to honor past board members Don Fry and Neil Ronk to be held Sunday, April 30 (this is a new date) at 1 PM, with Friends reception with tea sandwiches, cookies, and juice from 1-1:30 and the awards at 1:30. A living history reenactor will play Bessie Coleman, first African-American and Native American woman to have a pilot's license (1921).

Will will announce this at the borough meeting tomorrow. Andra and Marie are handling the food and program agenda. The food and flowers will be paid for by the Friends.

## **Library Building Project**

The library building project will be discussed at the Borough Meeting tomorrow. At the public meeting held last month, most were in favor of the “same but better” option of improving the library facility. Marie will be giving a speech on behalf of the library board.

The board discussed their desire for more public meetings to gather more comments and opinions from the community, especially the comprehensive plan. The public is invited to all meetings., including the May 31 meeting about facilities upgrades. Kymberly will talk about whether the community can afford a new facility and grant opportunities.

## **Library Goals**

Kymberly will discuss Q2 goals at the June meeting.

## **Friends**

Andrea reported that the Friends of the Library met last week. They approved the summer learning program and will hold their book sale in the fall. Will look to avoid conflict with other town events (ArtsFestival) and Jewish holidays.

A smaller group of Friends will meet to determine if it will be a single day sale and how many books will be sold. Books must meet certain criteria: be in good condition; less than 10 years old; and not academic. Books will be separated into fiction and non-fiction categories, boxed, and brought to a storage facility.

1-2 volunteers are needed to move the flowers at the end of May for summer.

## **Director's Report:**

Bill announced that they hired a children's librarian. Brad Holberg is a Lansdowne resident with 20 years of educational experience. He will need some library training, but Bill is pleased.

Bill discussed the vision for the library. The library is looking to expand their programming partnerships, such as life skills, for older people. Adding free coffee was suggested as a way to ensure attendance.

There was some discussion about differentiating between the strategic plan of the library and Bill's personal goals as the executive director. They are not mutually exclusive, but the vision should be larger and extend beyond the year. Annual goals are useful and feasible, particularly within the larger framework of long-term vision.

The "Book a Librarian" service will return as a method of providing technical support, but appointments are made in advance.

### **Governance Committee:**

Andrea and Kymberly, along with the executive committee, will meet to transfer knowledge, train, and transition roles on the governance committee. [The May 3 date did not work.]

### **Community Outreach:**

Ellen met with Bill, Alex, and Christina about the community engagement plan for friends, town, and overall Delco. Postcards for the April 30 event were received by some but not all.

### **Lobbying Committee:**

There was no report.

### **Board Recruiting**

A new candidate information packet to be approved by the Borough will be sent to Jobi, Regina, and Will. There is a new board candidate to be interviewed to replace Andrea.

### **DCLS:**

Andrea will attend the April meeting. Questions must be submitted in advance.

### **Next Meeting:**

Next Library Board meeting is May 16 at 7 PM

Ellen made a motion to adjourn the meeting. Andrea 2nd the motion. Board meeting was adjourned at 8:17